



560 Springfield Avenue
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Appointment Cancellation Policy

Parkview Dental of Westfield is committed to providing all our patients with exceptional dental care and best experience possible. We pride ourselves in providing extra time for the personal attention each patient deserves. We respect your time and make every effort to keep you from waiting. As a result, your appointment time in our office is reserved exclusively for you. However, when a patient cancels without giving proper notice, it prevents other patients from being seen.

Our policy is as follows:

- We require that you give our office 48 hours notice in the event that you need to reschedule your appointment. This allows for other patients to be scheduled into that appointment.
- If you miss an appointment without contacting our office within the required time, this is considered a missed appointment.
- A fee of \$50.00 will be charged to you; this fee cannot be billed to your insurance company and will be your direct responsibility.
- No future appointments can be scheduled nor can records be transferred with out the payment of this fee.
- If a patient is more than 20 minutes late without prior notice for a scheduled appointment, we will consider this a missed appointment and the \$50.00 cancellation fee will be charged.

Please call us at 908-264-8335 if you have any questions regarding this policy.

We thank you for your patronage.